

Job Description of Mandarin Ministry Pastor

Mandate:

Provide pastoral leadership for the Mandarin Ministry, under the direct supervision of the Senior Pastor (or designate), accountable to the Elder Board and the Eastern Canadian District of The Alliance Canada.

Requirements

- At least 3–5 years of pastoral ministry experience, with the ability to shepherd middle-aged and senior families, work with young adults and university-level international students
- Able to respect, accept, and even integrate into youth culture; not overly controlling (e.g., not favoring a paternalistic leadership style)
- A pastoral style that is warm and positive, leading the church community to grow in love; not overly critical or stern
- Should not allow strong personal political positions to dominate or become topics of discussion in pastoral ministry
- Solid biblical foundation, with gifting in preaching and Bible teaching
- Fluent in spoken, written, and reading Mandarin; proficient in English for communication, ministry coordination, and report writing
- Demonstrates leadership ability, with basic administrative, planning, and management skills

Key Responsibilities:

Leadership

- Chair of the Mandarin Ministry Committee (MMC): working with and discipling the MMC (deacons and members), develop ministry plans for the Mandarin Ministry according to the overall direction set by the Elder Board
- Sit-in member of the Elder Board: to provide liaison between the Mandarin Ministry and the Elder Board, and to provide pastoral perspectives to the Elder Board and execute directives from the Elder Board
- Work with the pastoral team to build up a unified family of God
- To lead and to serve according to the guidelines and values of The Alliance Canada.
- To support and to be supported in prayers and gatherings as a larger family of God.

Mandarin Ministry

- Provide pastoral leadership in Mandarin worship services: arrange and plan worship services, preaching, teaching, chair, train leaders, bulletin preparations, invite guest speakers, administer Baptism and Holy Communion,
- Nurture the spirituality of the congregation, example: leading / participating in corporate prayer meetings, facilitating retreats.
- Provide supervision to all Mandarin Ministries.

- Train, equip, and mobilize congregation members in service to the Lord and in their spiritual formation, walking alongside brothers and sisters
- Supervise and train seminary interns (if available)
- Provide pastoral advice and counsel to congregation members
- Lead congregation members to participate in all relevant church events / programs: e.g. Easter, Anniversary, Christmas, local outreach, prayer meetings, global missions, etc.
- Lead the congregation to embrace evangelism and faithfully support missions

Office Administration

- Help out with office administrations when required
- Be familiar with, and abide by the TJCAC Human Resources manual, as updated, including but not limited to ministry reporting and expense accounting.

Plan to grow in The Alliance Canada Family

As part of the requirement of The Alliance Canada, all licensed workers need to grow and support The Alliance Canada as a family. Specifically:

- Completing [A Call to Excellence](#) and [Free AODA Online Training](#)
- To develop a growth plan to mature in Christ by becoming a committed disciple and a faithful steward of his / her God-given gifts and calling with the Senior Pastor (or delegate) and fulfill [A Call to Excellence](#)
- To start working on the ordination program and to finish it within the first 3 years in ministry with The Alliance Canada
- To attend District Prayer Retreat, Regional meeting, District Conference and General Assembly, as required

If you are interested to apply for this vacancy, please send your resume to:

office@tjcac.org